

Dear Parents/Carers

I hope that you have all had a wonderful and restful summer and are looking forward to the return to school. We are very excited to welcome back all students and below are reminders for each year group's return to the academy.

- **Year 7:** **Tuesday 5th September 8.25am**
- **Year 11:** **Tuesday 5th September 8.25am**

On Tuesday, Years 7 and 11 should arrive to the academy by 8.25.

- **Year 8:** **Wednesday 6th September 8.25am**
- **Year 9:** **Wednesday 6th September 8.25am**
- **Year 10** **Wednesday 6th September 8.25am**

All students must attend and if there are any absences you must contact the academy to inform us of this by **no later than 8.15am on 0161 230 8039** using option 1. Keeping us informed helps us to safeguard students effectively and ensures that we can complete phone calls and home visits to those students who are absent. Your help in this matter is vital. Good attendance and punctuality are expected of all students to ensure academic success. Students should arrive to the academy **no later than 8.15am each morning** so that they are ready to begin lessons promptly at 8.25am. Sanctions will be in place for students who are persistently late as this disrupts the learning happening across the academy.

We are also aware of some planned transport strikes in the upcoming weeks so please ensure students leave with plenty of time. Breakfast club is available for all students from 7.30am.

In line with the new DfE guidance we will also be extending the academy day by 5 minutes so students will now be dismissed between:

- 3.30-3.35pm on Monday and Tuesday
- 2.35-2.40pm on Wednesday, Thursday and Friday

Reminders and Expectations

As an academy, we want to ensure that all students are ready and equipped to make a flying start to the new academic year. I would like to take this opportunity to remind parents about our expectations of uniform and electronic devices. Full uniform guidance is available on our website (<https://www.theeastmanchesteracademy.co.uk/parents/academy-uniform>). Below I have summarised the main areas we wish to draw parents' attention to:

- Students **must** bring their bag, planner, TEMA Reads book and pencil case each day.
- Every student will be issued with a pencil case, reading book and planner at no cost, we just ask that students look after their equipment.
- Students must wear **plain black footwear (no colours or logos) that is appropriate for school and practical subjects.**
- School bags should be able to hold A4 books and a PE Kit. Students **must** bring their bag to school every day.
- Skirts should be no more than 2 inches above the knee.

- Makeup should be appropriate for school and students are permitted to wear one pair of studs and a watch only.
- All electronic devices including mobile phones are not to be seen or used within the academy. They will be confiscated, and a detention issued if seen anywhere in the academy building and social spaces.
- Students should not bring fizzy drinks, caffeinated drinks or family sized packs of crisps, sweets or chocolates. If banned items are seen, they will be confiscated.

Please refer to the academy website when purchasing items for the new academic year and if you are struggling and need support, please contact the academy and we will endeavour to assist.

We are very much looking forward to welcoming back our students in the coming days and are excited for the year ahead.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jackie Bowen', with a flourish at the end.

Jackie Bowen
Headteacher