

4th March 2024

Dear Parents and Carers,

RE: Year 11 'Prepare to Perform' Evening – Wednesday 27th March 2024, 5pm

I hope this letter finds you well. As we approach the crucial period of GCSE examinations, I am writing to invite you to our 'Prepare to Perform' evening for parents of Year 11 students. This event aims to provide you with valuable insights and guidance on how to support your child in preparing for their upcoming GCSE exams.

The 'Prepare to Perform' evening will take place on Wednesday, 27th March 2024, starting promptly at 5pm. We have organised this event to ensure that parents are well-informed about the strategies and resources available to assist their child during this critical time.

During the evening, we will address various topics, including effective revision techniques, time management, and helpful resources that can aid your child's academic progress. We believe that your involvement and support are vital in helping your child achieve their full potential, and this event will equip you with the necessary information to do so.

To ensure that everyone attending can fully focus on the presentations, we will be providing a hot buffet for both parents and students. This will allow you to enjoy a meal together before delving into the informative sessions. Please indicate any dietary requirements your child may have on the consent form provided.

In order to gauge the number of attendees and make necessary arrangements, we kindly request that you complete and return the enclosed consent form by Monday 11th March. This will help us plan the evening effectively and ensure that we cater to everyone's needs. You will receive a text message this week which you can reply to as an alternative to sending the letter back into school.

We strongly encourage all parents and carers to attend this event, as we firmly believe that your active participation will greatly benefit your child's educational journey. Your support and engagement are crucial during this challenging period, and together, we can help your child excel in their GCSE exams.

Thank you for your continued support and dedication to your child's education. We look forward to welcoming you to our 'Prepare to Perform' evening.

Yours sincerely,

Martin Birrell

Deputy Headteacher



The East Manchester Academy

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Prepare to Perform Evening Return Form

Student name: _____

Number of people attending: _____

Dietary requirements or allergens for anyone attending: _____