

Dear Parent/Carer,

RE: Strengthened Mobile Phone Policy and Escalation Procedure

I hope this letter finds you well. I am writing to inform you of an important update to our school's Mobile Phone Policy, which will come into effect at the start of the new academic year. This change is part of a nationwide initiative to support schools in creating safer, more focused learning environments.

At TEMA, we are committed to ensuring that every student can learn in a space free from unnecessary distractions and potential harm. Research and experience have shown that mobile phones can negatively impact students' academic performance, wellbeing, and social development. They can also contribute to issues such as cyberbullying, inappropriate content sharing, and social anxiety.

Our Policy: No Mobile Phones During the School Day

Students are expected to keep mobile phones switched off and out of sight throughout the school day. This policy helps maintain a respectful and productive atmosphere for all.

Soft Launch: First Week of Term

During the first week of the new term, we will operate a soft launch of the updated policy. Students will receive verbal warnings and have their phones confiscated if seen, to be collected at the end of the day. This will give everyone time to adjust to the expectations.

Escalation Procedure for Breaches

To ensure consistency and fairness, we have introduced a clear escalation procedure for repeated breaches:

1. First Offence

- Phone confiscated and held securely.
- Parent must collect the phone from reception.
- Student receives a C3/C4 correction depending on compliance.
- Incident recorded and parent notified.

2. Second Offence

- Phone confiscated and held securely.
- Parent must collect the phone.
- Student receives a C4 correction.
- Formal warning issued; parent informed that future breaches would require the phone to be handed in daily or not brought to school.

3. Third Offence

- Phone confiscated and held securely.
- Parent meeting arranged.
- Student receives a C4 correction.
- Phone must be handed in daily or not brought to school for the remainder of the term.

Important Notes

- This policy applies throughout the academic year; offences do not reset each term.
- Regular reminders will be given through assemblies and tutor time.
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- Exceptions may be granted for medical reasons, but only with written approval from the Headteacher.

We will explain this policy clearly to students in an upcoming assembly before the end of the school year. We appreciate your support in reinforcing these expectations at home and helping us maintain a positive learning environment for all.

If you have any questions or concerns, please do not hesitate to contact us.

Thank you for your cooperation in this matter.

Yours sincerely



Mr Birrell
Deputy Headteacher